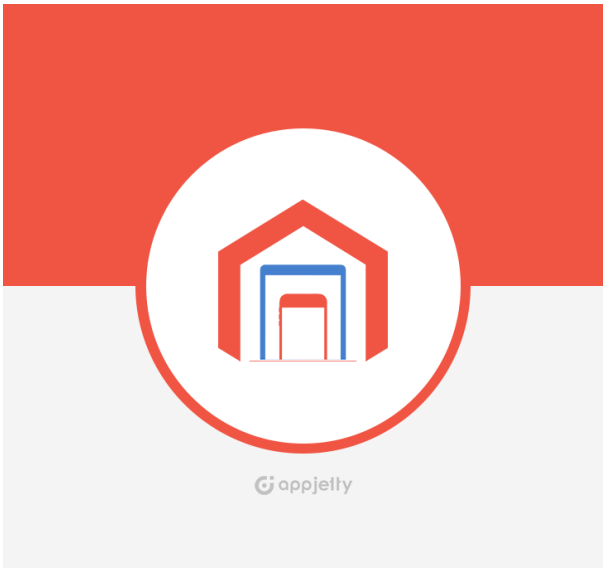
USER MANUAL



MageMob Admin

Version: 1.1.3

Compatibility:

Magento Community Edition 1.4.*.* to 1.9.*.*

Mobile OS: Android 4.2 and Above

IOS 9 and Above

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Introduction

MageMob Admin is a Magento based Manager Mobile Application that helps you to manage your Magento store backend from your mobile. Using Magento Store Admin Mobile App and extension, you can manage orders, get customer details/sales reports, manage customer reviews, get notifications of important events and do much more!

Access your store through your app anytime, anywhere. The enterprise version of this extension is used to manage inventory of products.

Benefits of MageMob Admin

- It helps manage your Magento store easily.
- Helps manage customers, orders, products etc.
- Builds a loyal relationship with customers by providing a transparent sales experience.
- Access anytime, anywhere. At work, at home, on the go.
- It is used to increase sales and revenue.
- It will help you improve the accuracy of inventory orders. Helps you figure out how much inventory you need to have on hand.
- Helps manage customers & products on the move.
- Enhanced authentication security for the application and system.
- Provides multiple store support.
- It is useful for keeping track of sales data with graphical representation.
- This Inventory Management Strategy will help you save time and money. It would help you have time and monetary benefits.
- The Barcode scanning module integrated in this system will help you scan the barcode of products and also enter a unique barcode on your own. The Barcode scanning devices will be configured with the system and will help eliminate the manual process so that your employees can focus on more important areas of business.

Installation & Activation

Prerequisites

- This extension is dependent on default inventory settings of Magento
- This can be checked from **System -> Configuration -> Catalog -> Inventory**
- Expand the **'Product Stock Options'** and set the **'Manage Stock'** option to **'Yes'**

Installation Steps

Step 1: Check Permissions

- Make sure the ''app'' and ''lib'' directories of your Magento and all directories inside it have full written permissions or set permissions on each directory equal to 777 or 0777.

Important! Change all permissions back after installation.

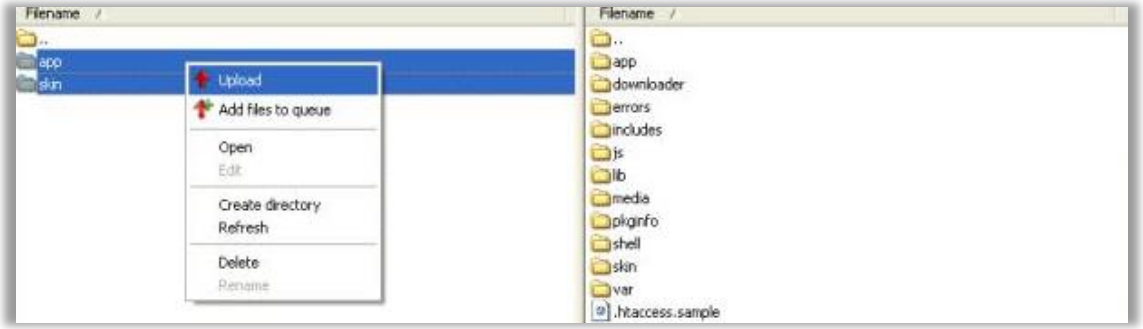
- Read more about permission at http://www.magentocommerce.com/wiki/magento_filesystem_permissions

Step 2: Disable Compilation

- Log into Magento **Admin Panel** and go to **System -> Tools -> Compilation** and disable the compilation.
- After **step 5** you can run the compilation process again.

Step 3: Upload Files

- Upload all folders from the extension package to the installation directory of your Magento software using an FTP client.



Step 4: Clear cache

- Go to **System -> Cache Management**
- Clear the store cache.

Step 5: Re-login

- Log out and log back into **Magento Admin Panel**

Step 6: Use Extension

- Go to **System -> Configuration**.
- In the left column you will see the new tab – **Biztech Extensions**.

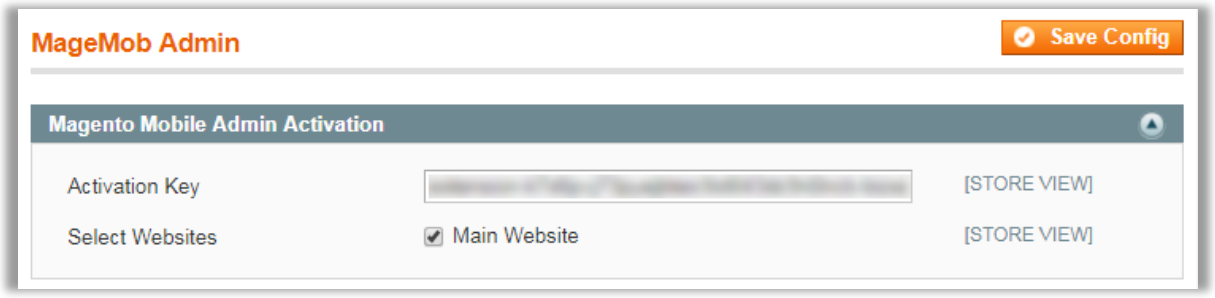
Extension Activation

Copy an activation key

- Copy the activation key from the Order Confirmation Mail. OR
- Log into your account at www.appjetty.com using the email and password you have provided at checkout process.
- Go to Downloadable Options and copy the activation key for the **MageMob Admin** extension.

Activate the extension

- Log into Magento **Admin Panel** and go to **System Configuration -> Biztech Extensions/MageMob Admin Activation** and enter the activation key in the **'Activation Key'** field for the **MageMob Admin** extension then click the **'Save Config'** button.



How it Works?

Back End Configuration

- Please follow the below steps to configure **MageMob Admin** extension.
- Go to **System -> Configuration**
- From the left column navigate to **Biztech Extensions -> MageMob Admin**

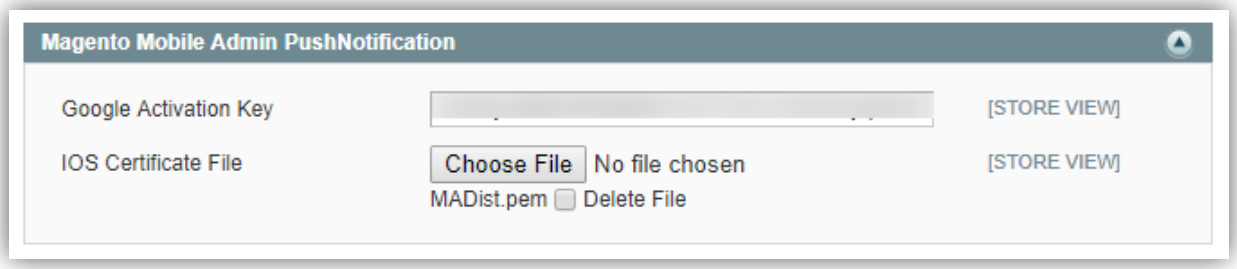
Professional & Professional+ version:

General Configuration

- **Enabled:** Select '**Yes**' to enable the **MageMob Admin** extension. The extension is disabled by default.
- **New Order Notification Message:** Enter message which will be received on the Mobile app whenever a New Order is received.
- **New Customer Register Notification Message:** Enter message which will be received on the Mobile app whenever a New Customer is registered.
- **Minimum Quantity Required For Product:** Enter minimum quantity required for product inventory alerts.
- **Product Inventory Notification Message:** Enter message which will be received on the Mobile app whenever a product quantity is lower than or equal to minimum quantity.
- **Product Review Notification Message:** Enter message which will be received on the Mobile app whenever a new product review is added.
- **Store Base URL QR code:** Displays QR code for store base URL.

General

Enabled	Yes ▲ Select Yes to enable this feature.	[STORE VIEW]
Store Base Url	▲ Configure this URL on your device.If there are multiple website, Base Url will display according that.	[STORE VIEW]
Send Notification For	Order Notification Product Notification Customer Notification Review Notification	[STORE VIEW]
New Order Notification Message	Whoa! One Order In Store. ▲ Enter your message which will be received on the Mobile app whenever a New Order is received.	[STORE VIEW]
New Customer Register Notification Message	One customer registered recently in your website. ▲ Enter your message which will be received on the Mobile app whenever a New Customer is registered.	[STORE VIEW]
Minimum Quantity Required For Product	5 ▲ Enter minimum quantity required for product inventory alerts	[STORE VIEW]
Product Inventory Notification Message	Low Stock Product ▲ Enter your message which will be received on the Mobile app whenever a product qty is lower than or equal to minimum qty.	[STORE VIEW]
Product Review Notification Message	New Review! ▲ Enter your message which will be received on the Mobile app whenever a new product review is added.	[STORE VIEW]
Store Base Url QRcode	▲ Displays QR code for store base url. If there are multiple website, QR code will display according that.	[STORE VIEW]



- **Notification Settings**: Admin can change android API key and IOS certificate file upon its expiration from the system configuration settings.

MageMob Admin – Mobile APP

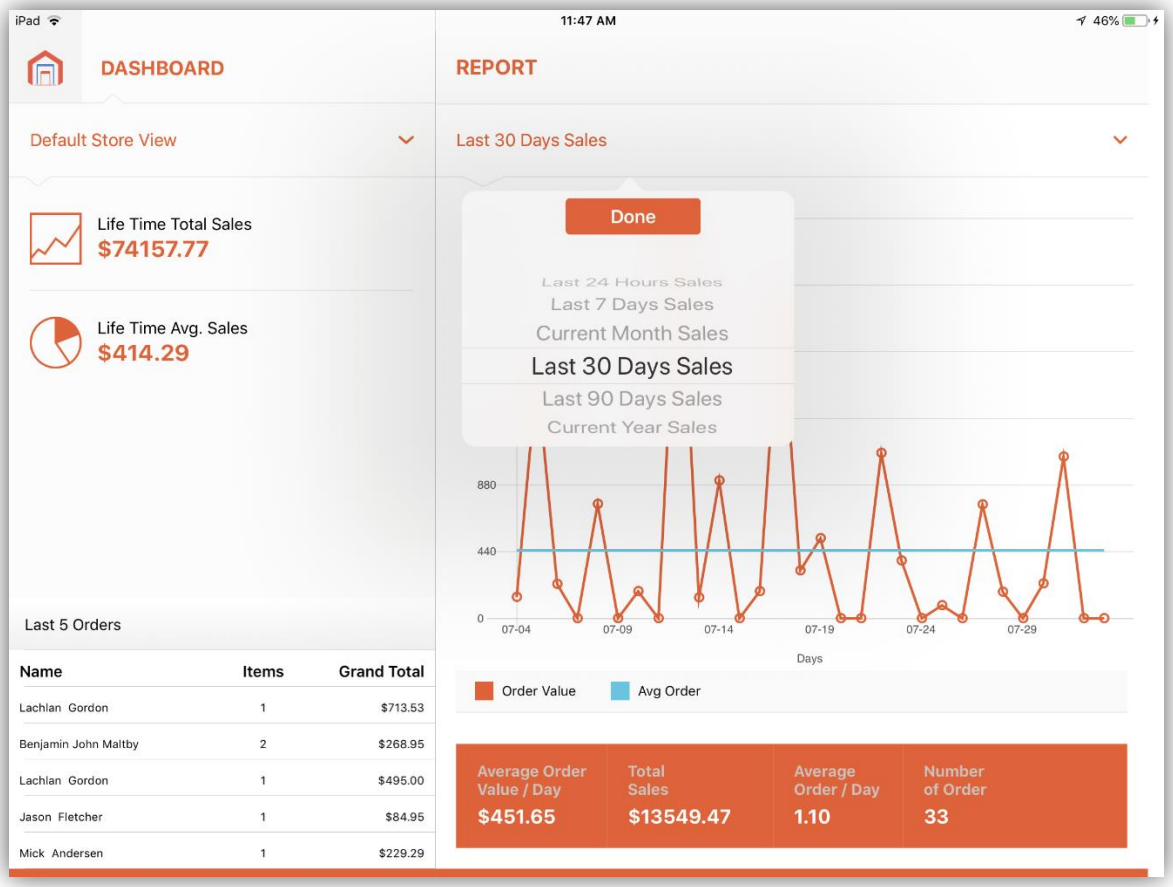
Basic Version:

Dashboard

- To view the Dashboard, navigate to **'Dashboard'**. It is an easy to manage dashboard that can be customized as per the business needs. It also allows viewing dashboard of multiple stores.

- It can help you in getting all relevant details about orders, products and customers thus keeping updated about your online store.

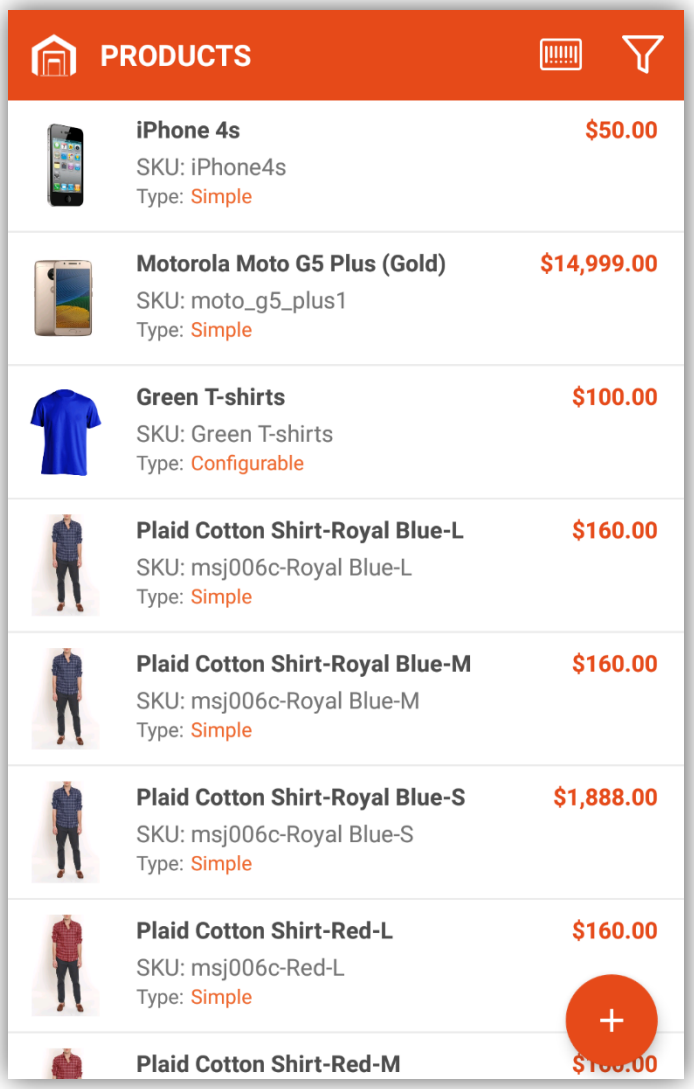
    - Displays current year sales
    - Average monthly order value
    - Number of orders placed
    - A complete report of total sales etc.


iPad
11:47 AM
46%
DASHBOARD
REPORT
Default Store View
Last 30 Days Sales
Life Time Total Sales
$74157.77
Life Time Avg. Sales
$414.29
Done
Last 24 Hours Sales
Last 7 Days Sales
Current Month Sales
Last 30 Days Sales
Last 90 Days Sales
Current Year Sales
880
440
0
07-04
07-09
07-14
07-19
07-24
07-29
Days
Order Value
Avg Order
Last 5 Orders
Name
Items
Grand Total
Lachlan Gordon
1
$713.53
Benjamin John Maltby
2
$268.95
Lachlan Gordon
1
$495.00
Jason Fletcher
1
$84.95
Mick Andersen
1
$229.29
Average Order Value / Day
$451.65
Total Sales
$13549.47
Average Order / Day
1.10
Number of Order
33

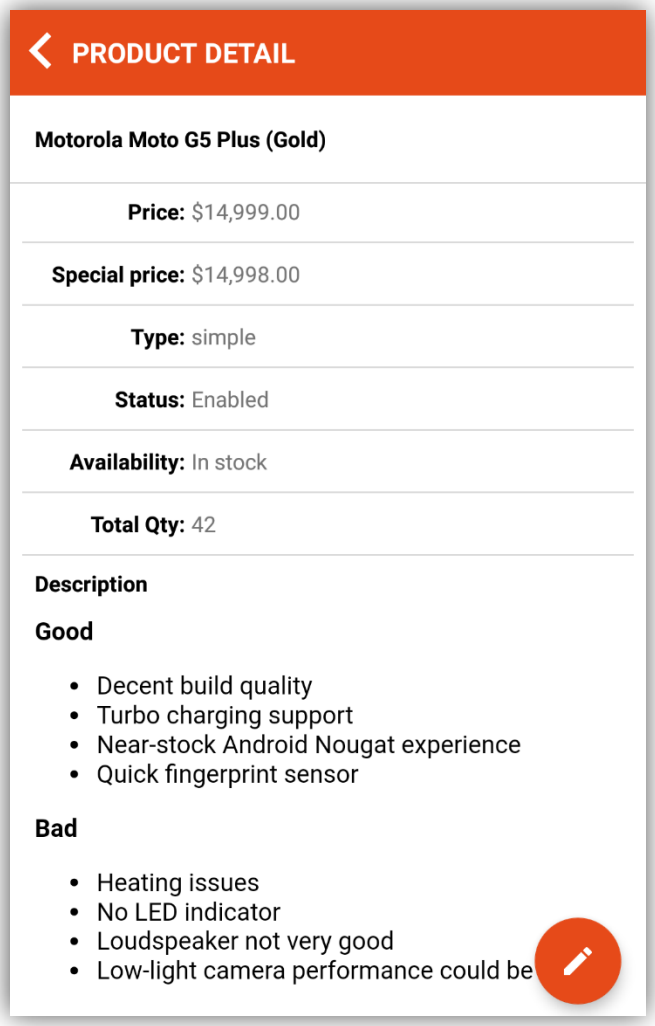
Manage Products

- To manage products, go to **Products** module. A list of products will be displayed. Click on **'Add Product'** icon to add new Products.

- Admin can Sort or Search the records using various filters for fields in the list.

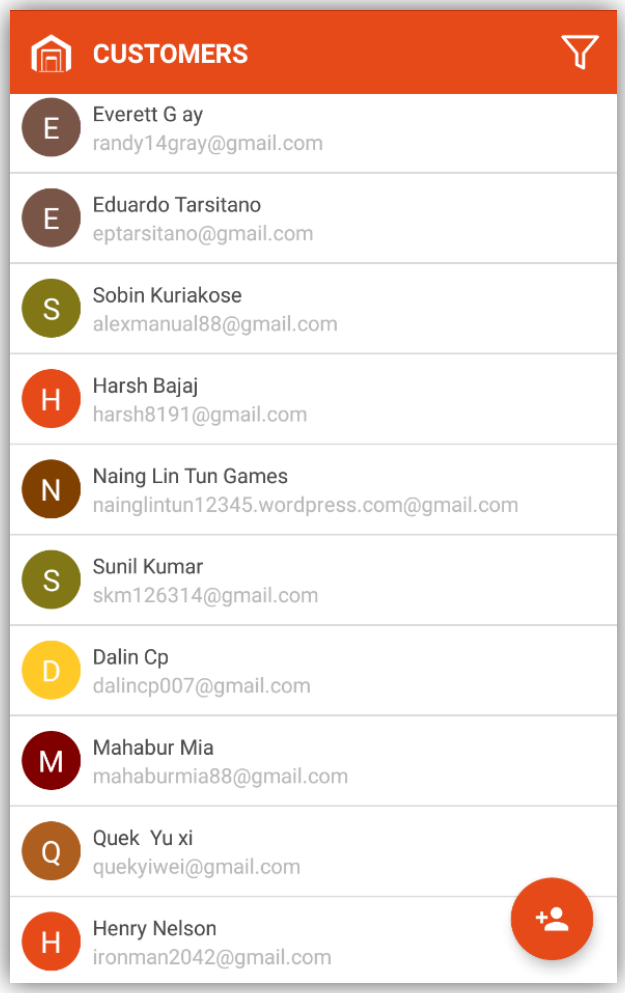


- Admin can add new products by providing the major Product Information and Edit Products by updating the Product Information from the **'Products'** section.

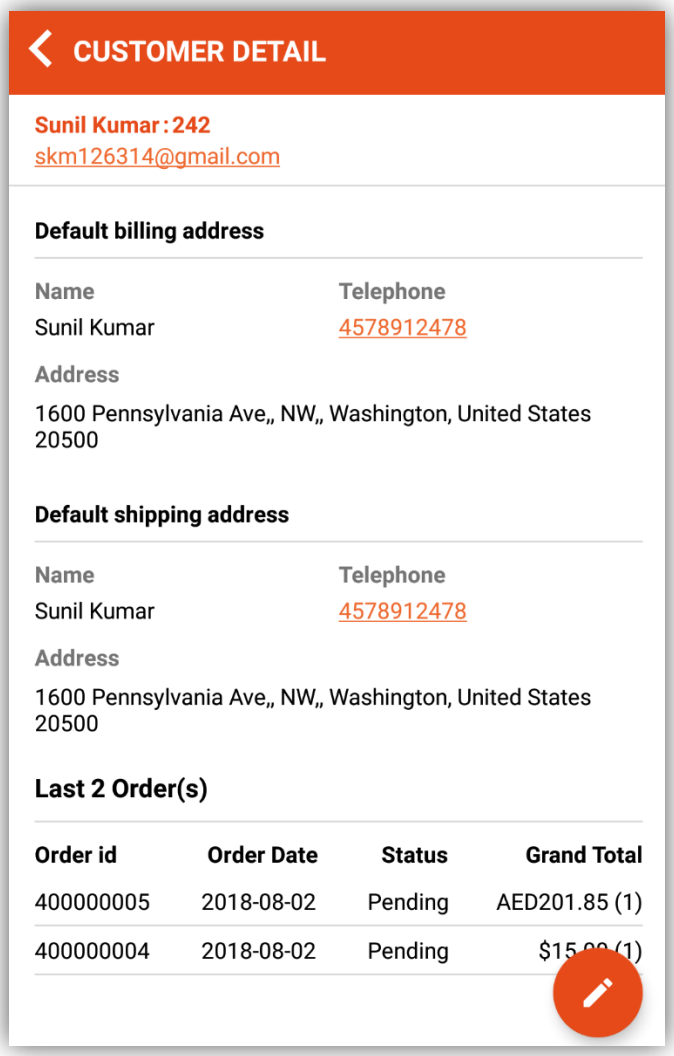


Manage Customers

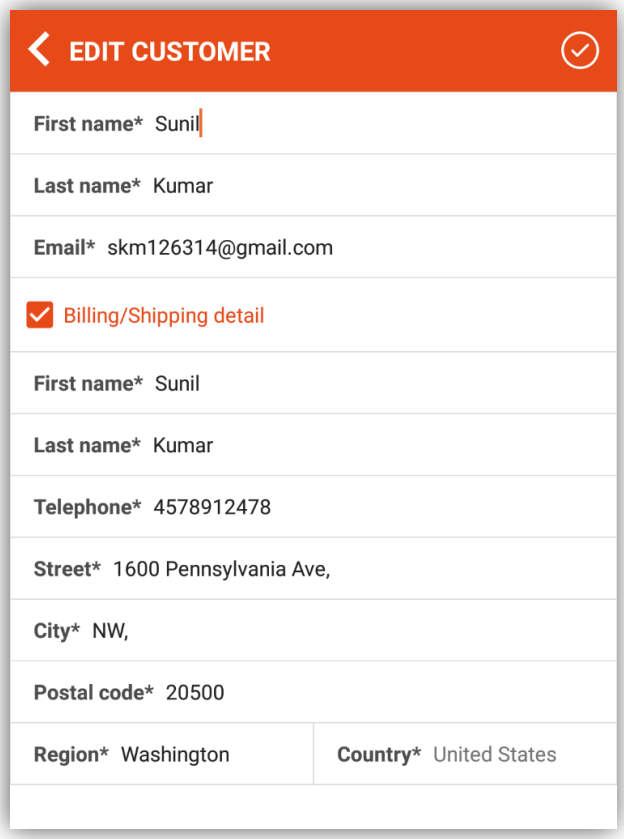
- To manage Customers, go to **Customers** module. A list of Customers will be displayed.
- Admin can Sort or Search the records using various filters for fields in the grid.
- To add new customers, click on **'Add Customers'** icon.



- Now provide customer details, like order details along with shipping and billing addresses.



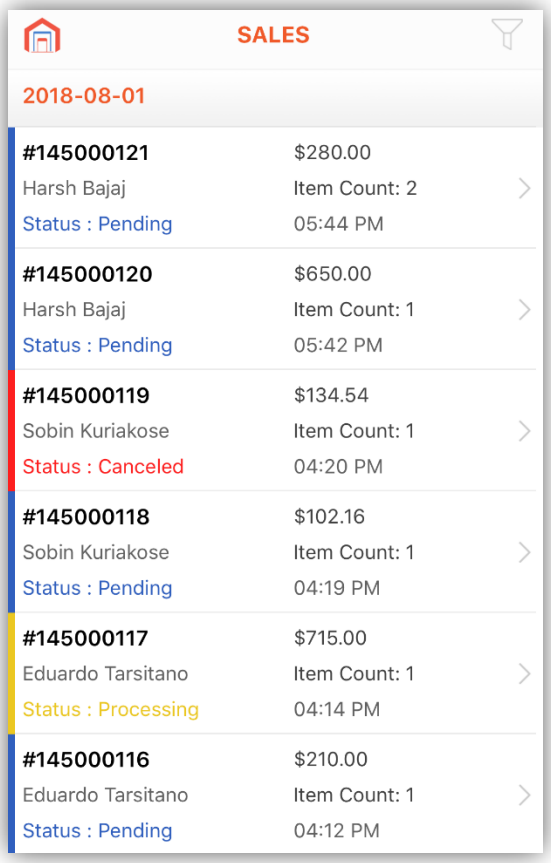
- To edit the customer, click on **'Edit'** button from the Customers list. By clicking on the **'Edit'** button, admin will be redirected to the Edit Page of the particular customer. Also, admin can manage complete details of the customer from the edit page.



- Admin can also remove customer from the application by clicking on **'Delete'** button.

Manage Sales Order

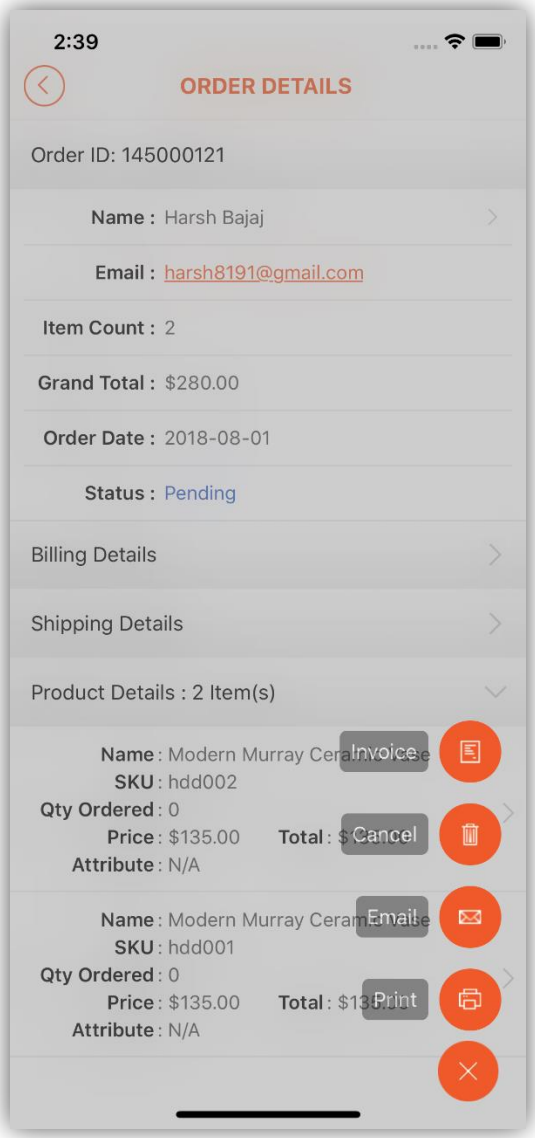
- To manage Sales Order, go to **Sales.** A list of Sales Orders with its details will be displayed.
- Admin can Sort or Search the records using various filters for fields in the list.



- Thereafter by clicking on the particular order, admin can view the complete details of the particular Order.

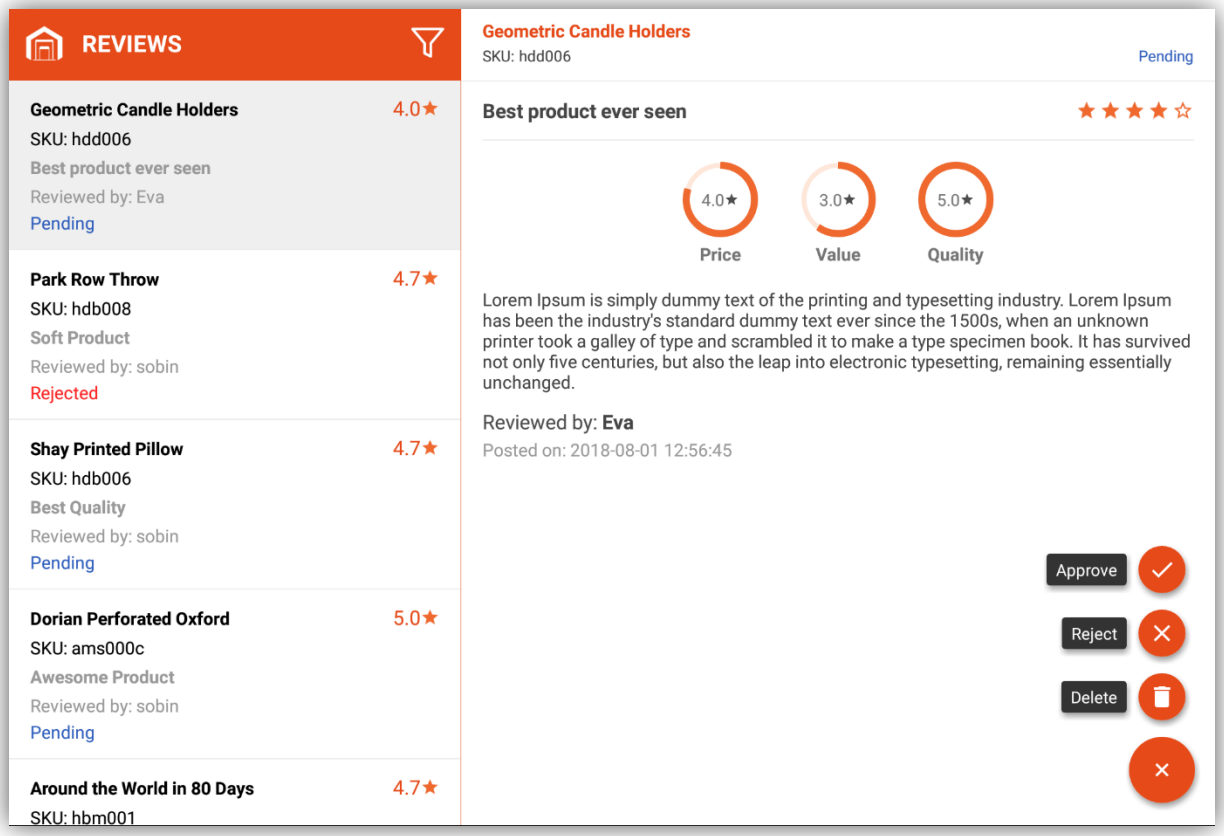
- Click on **'Delete'** button to remove particular order.

- Admin can perform following operations like Generate Invoices, Cancel Orders, Print Orders and Mail the orders to the customers



Manage Reviews

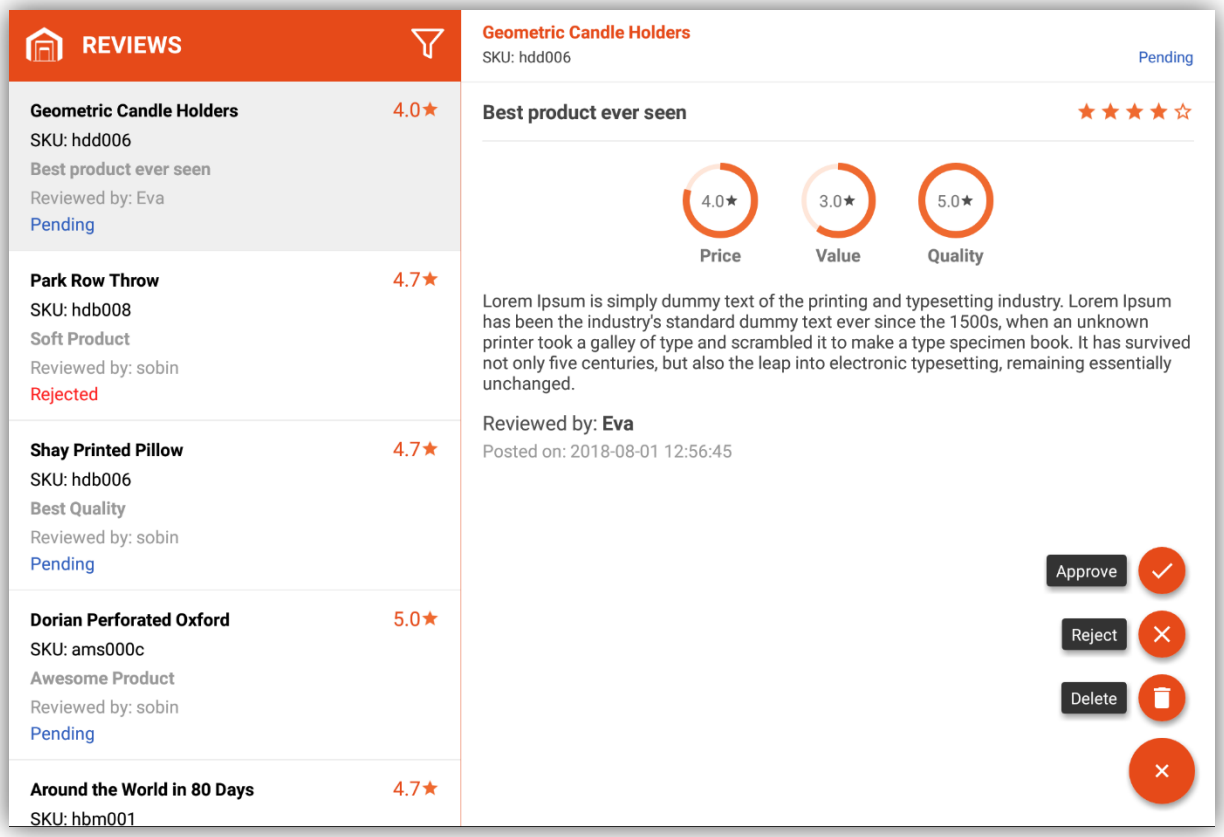
- To manage Reviews, go to **Reviews** module.
- To view all the reviews, navigate to **Reviews.** A list of all the reviews with its details will be displayed.
- Admin can Add, Edit and Delete reviews from this list. Thereafter, admin can also update the Status of the Reviews from the **'Actions'** icon.
- Admin can Sort or Search the records using various filters for fields in the grid.



- To view Pending Reviews, navigate to **Reviews -> Pending Reviews**. A list of Pending reviews with its details will be displayed.

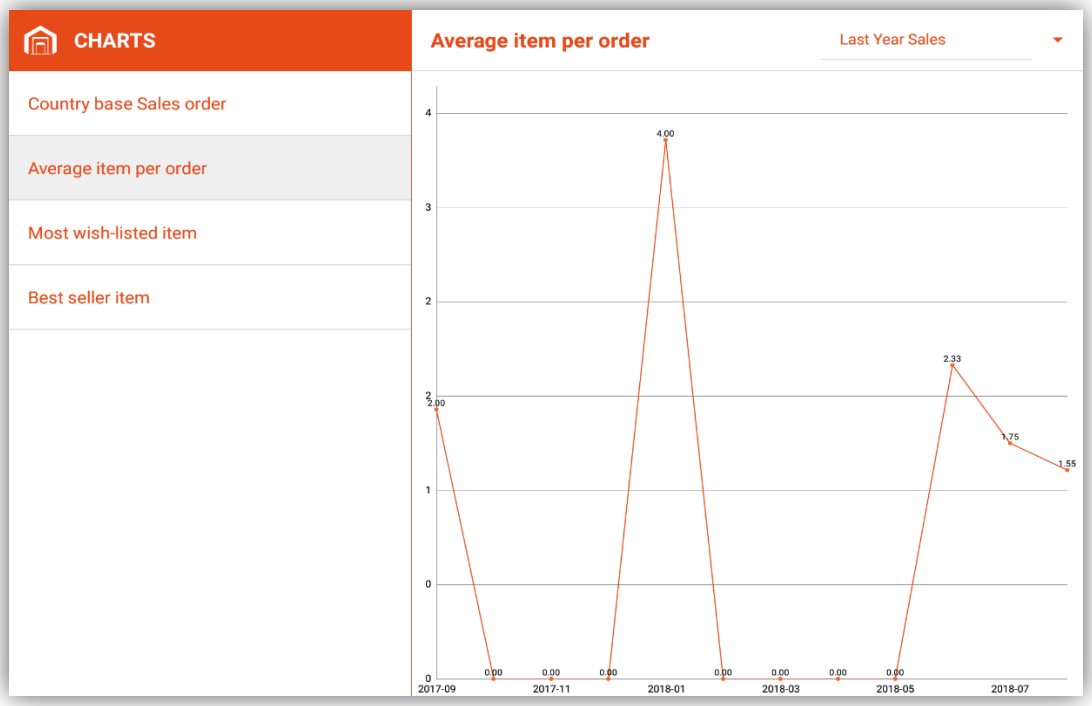
- Admin can Edit and Delete reviews from this list. Thereafter admin can also update the Status of the Reviews from the **'Actions'** icon.

- Admin can also Sort or Search the records using various filters for fields in the grid.



Charts for Interactive Sales Reports

- Admin can generate charts for sales which would help in staying up to date with the sales of their store.
- Charts can be generated for various filters:
  - Country Based Sales Chart
  - Average Item / Order Chart
  - Most Wish-listed Product Chart
  - Best Seller Item Chart
- Charts can be generated for different criteria such as:
  - Last 24 Hours Sales
  - Last 7 Days Sales
  - Last 30 Days Sales
  - Last 1 Year Sales



Ultimate Version:

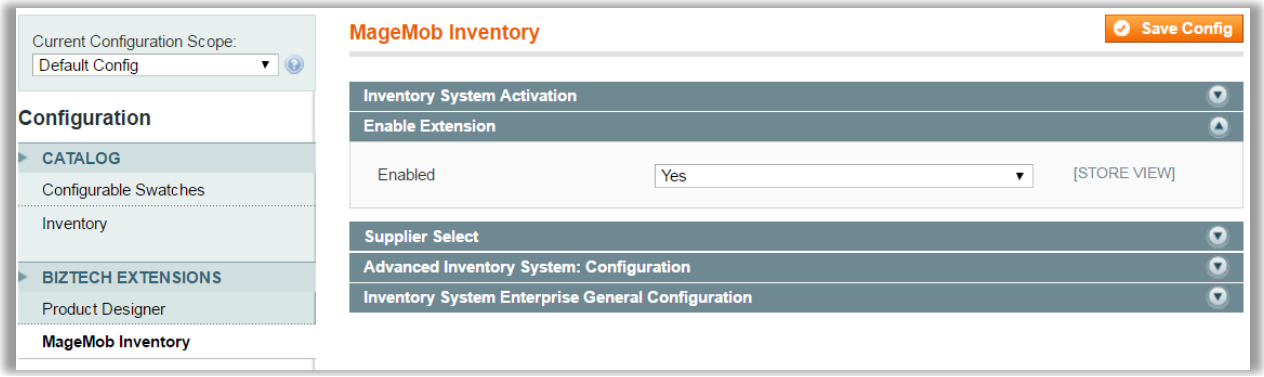
- These are some features of MageMob Inventory which are supported with mobile to use the features perform following steps:

- Go to **System -> Configuration**

- In the left column you will see the tab **Biztech Extensions -> MageMob Inventory**.

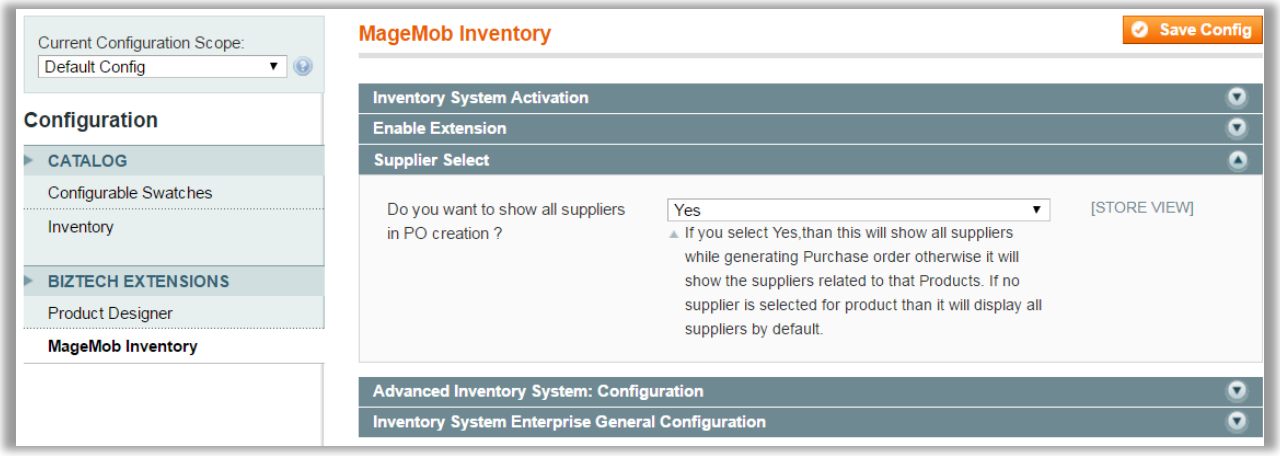
Enable Extension

- Select **'Yes'** to enable the extension.



Select Supplier

- Select **'Yes'** to show all suppliers in Purchase Order creation.

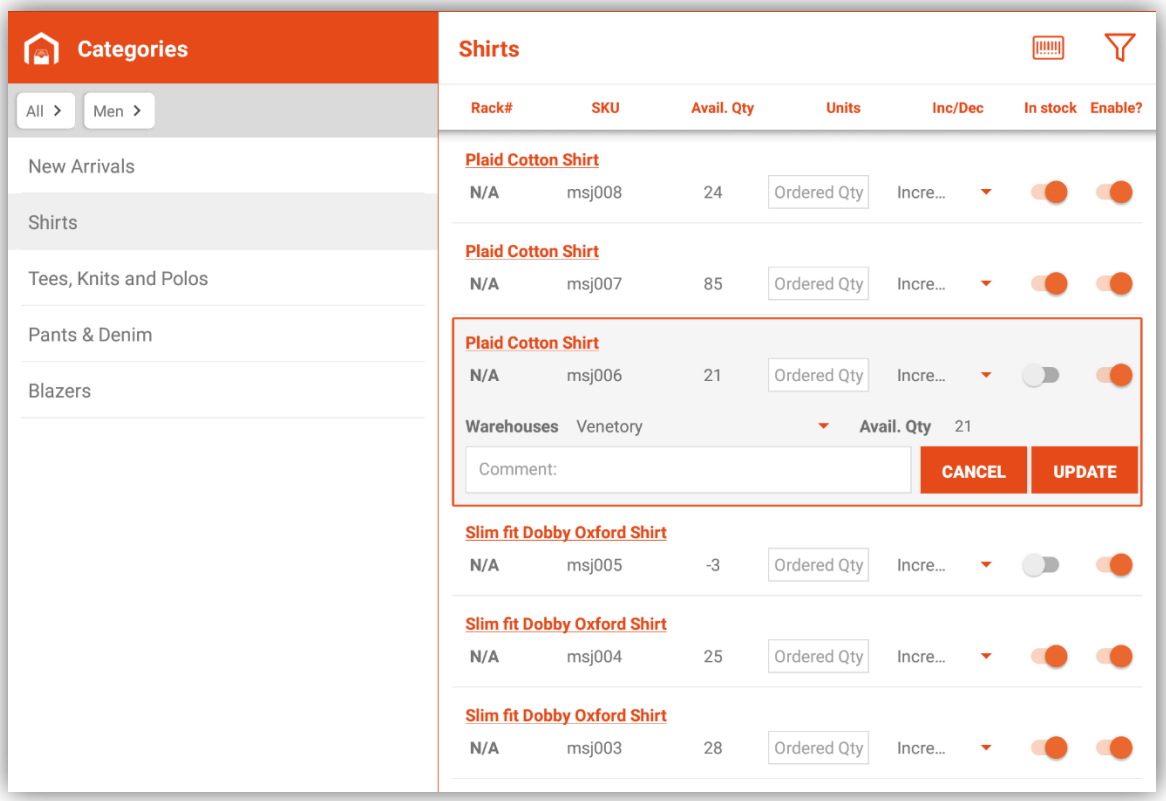


Inventory System Enterprise General Configuration

- Refer **'General Configuration'** of **'Professional and Professional +'** version for the Configurations.

Manage Stock

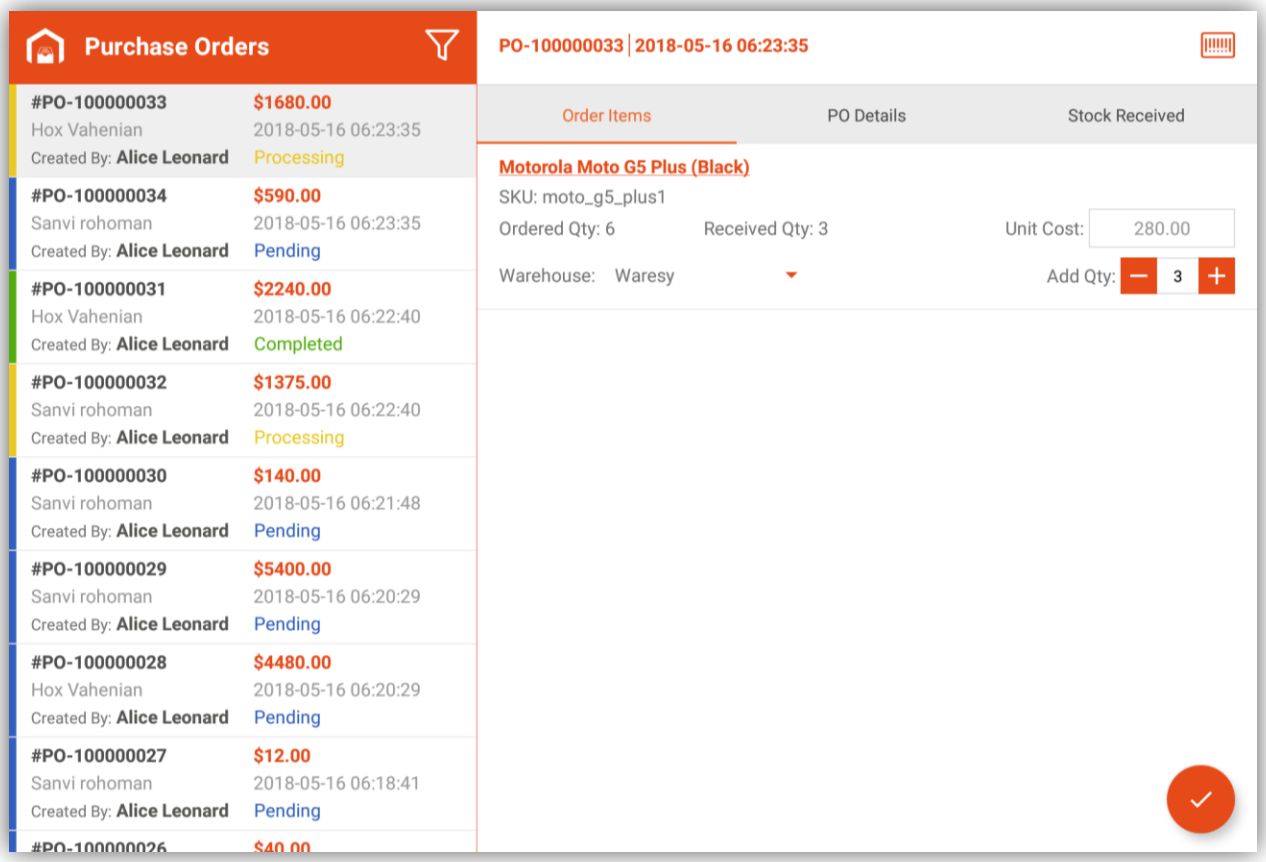
- It allows the admin to increase/decrease the quantity of the product rather than giving total quantity. The increased/decreased quantity gets directly reflected in selected warehouse.
- Admin can Sort or Search the records using various filters for fields in the grid.
- Admin can also export these products in CSV format but the decreased quantity must not be more then total available quantity in warehouse.



Purchase orders

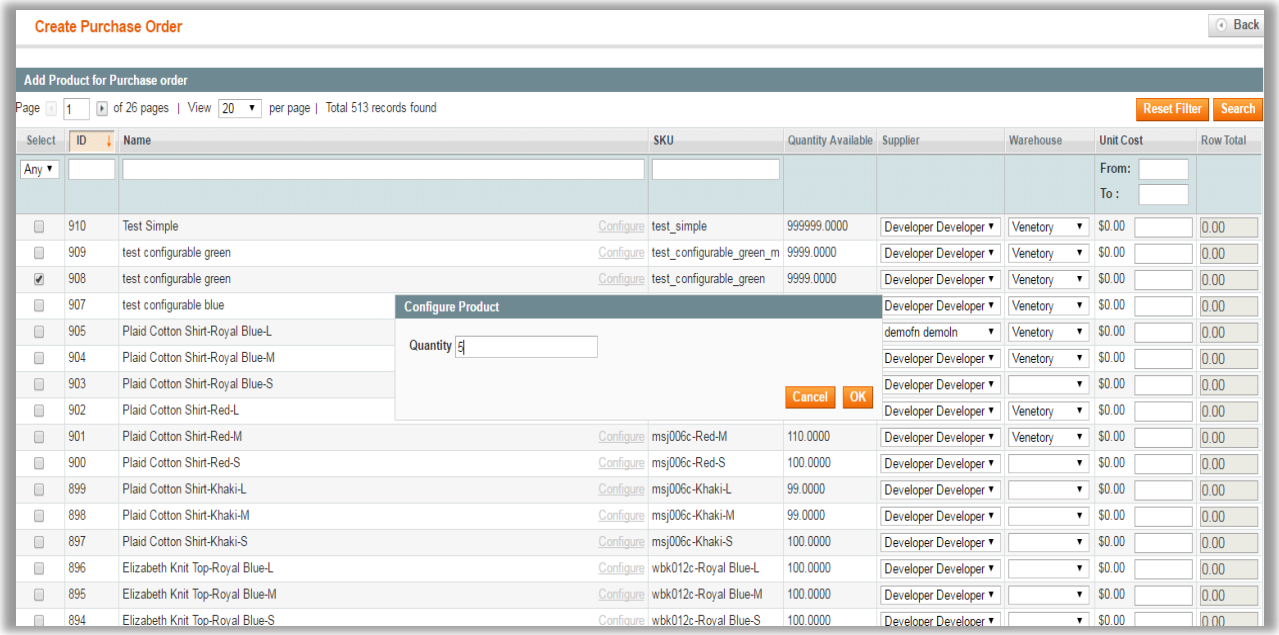
- Go to **MageMob Inventory -> Purchase Orders.** Admin can select products or orders to generate purchase orders. Click on **'Create PO'** to generate new PO.

- Admin can Sort or Search the records using various filters for fields in the grid.



- Admin can select the supplier for each of the individual products.

- Purchase orders are generated based on the supplier selected i.e. If admin selects two or more products from the same supplier then the **'Required quantity'** would be added and the **'Unit cost'** would be the average of all the individual product costs.

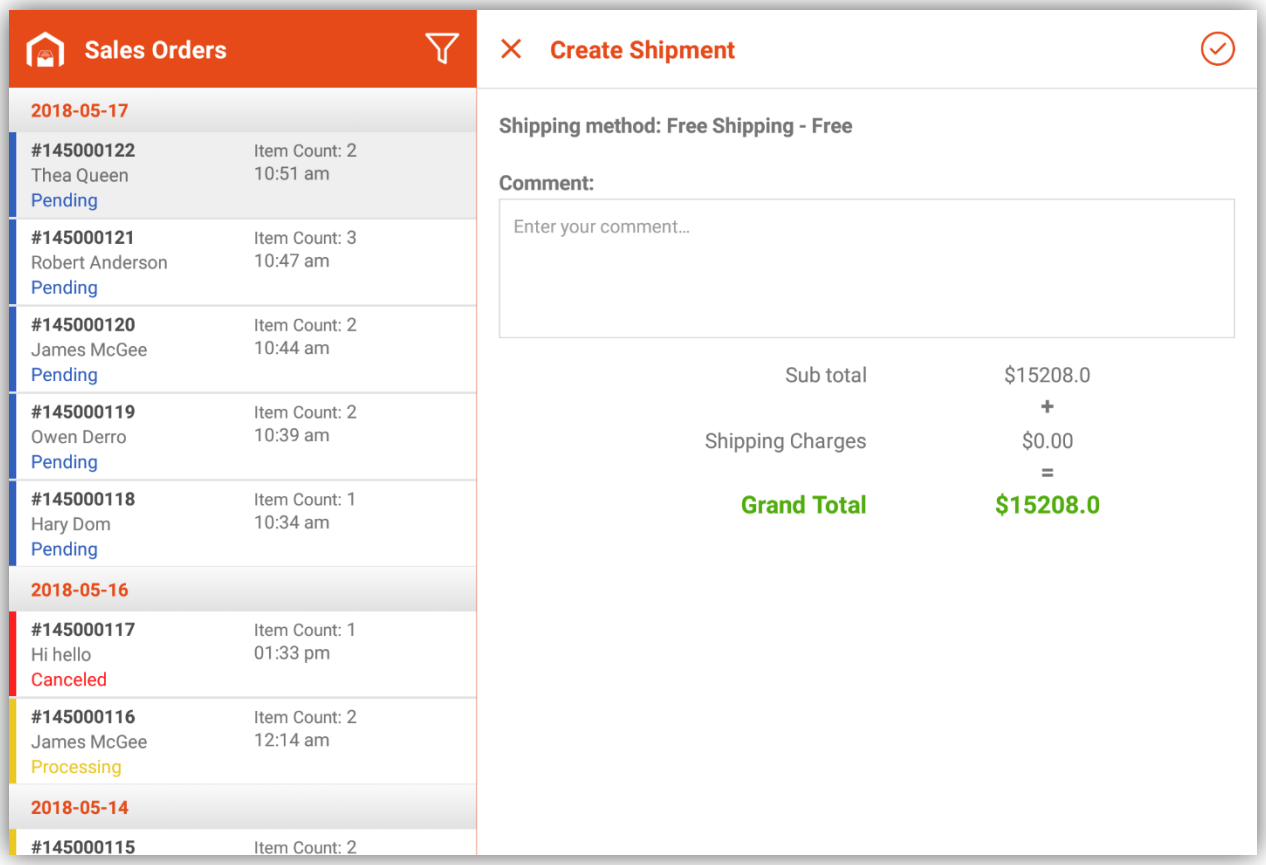


- By clicking on **'Submit'** button, admin can review the Purchase Order.

- Admin can enter required date, comments, shipping method and payment method once the purchase orders are sorted by supplier.

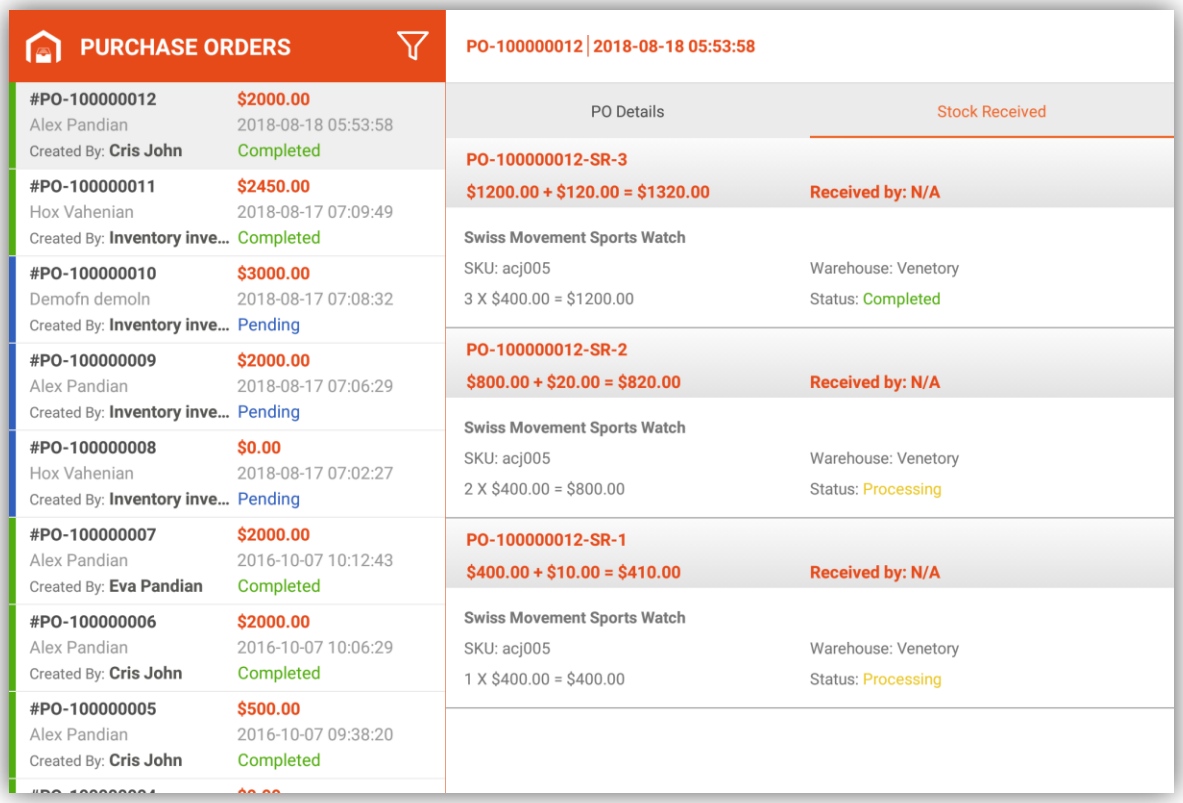
Manage Shipments

- Admin can also generate the shipments for the Sales Orders of the customers.

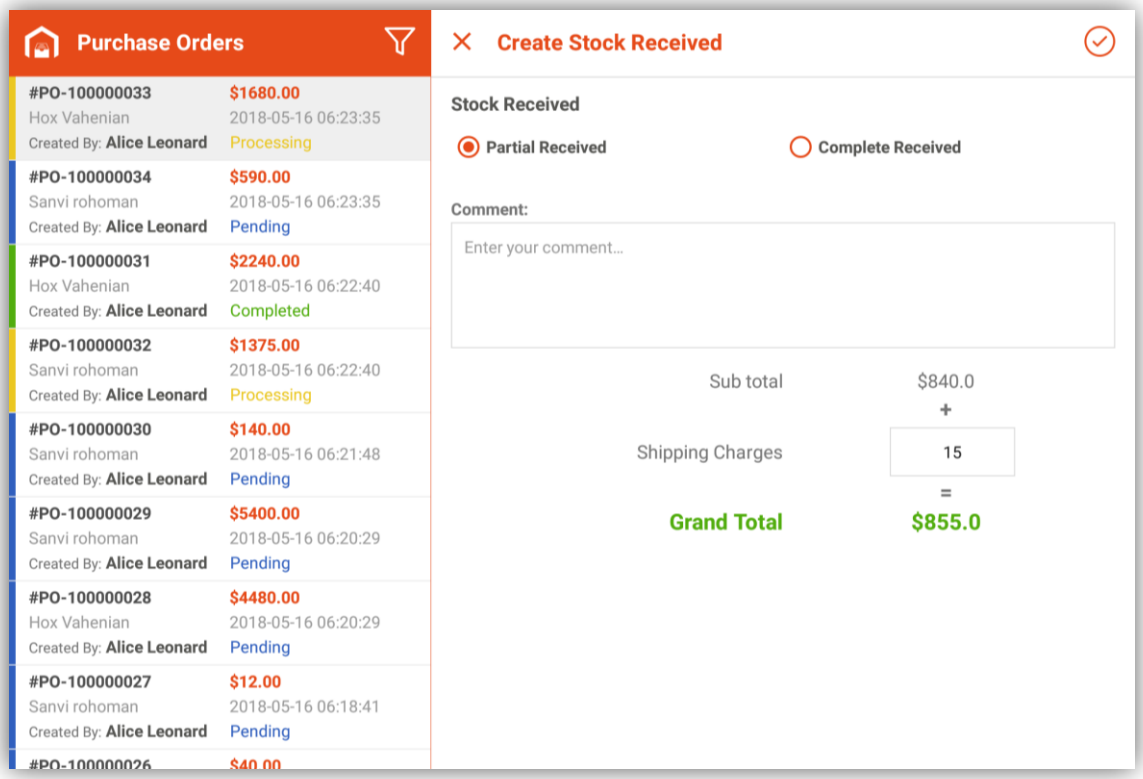


Stock Received

- To manage the Stock Received, navigate to **MageMob Inventory -> Stock Received**. Admin can enter the received quantity as per purchase order of the product.
- Admin can provide comments if any and can also add shipping cost.
- Admin can also Sort or Search the records using various filters for fields in the grid.



- Only Admin has rights to change the purchase order status to partial or complete.



Points to Note

Basic Version

- php_soap and php_openssl PHP extensions should be enabled.
- Login with your created **'Magento'** user credentials to use our app.
- To ensure smooth working of this extension, you need to download this extension in your website and also download MageMob Admin on your device from Play Store or App Store.
    - **App Store link:** https://itunes.apple.com/us/app/magentomobilemanager/id695074519?mt=8&ign-mpt=uo%3D4
    - **Play Store link:** https://play.google.com/store/apps/details?id=com.biztech.magemobadmin

Ultimate Version

- Products in all the modules of MageMob Inventory will only be visible if they are assigned to the website selected while purchasing the Extension.
- Limit of quantity of product to be out of stock is configured from Magento admin.
- In Pending orders, only those sales orders will be displayed which are placed from the store/website selected at the time of purchasing Extension.
- If same products are there in more than one pending orders selected for generating purchase orders, you can remove the product from selection. Otherwise, it will take the average of the unit cost entered for that product based on the summation of the required quantity entered.

Contact Us

We simplify your business, offer unique business solution in digital web and IT landscapes.

Live Chat

- Get instant support with our Live Chat.
- Visit our product page at: https://www.appjetty.com/magento-magemob-admin.htm and click on the Live Chat button for instant support.

Tickets

- Raise tickets for your specific question!
- Send an email to support@appjetty.com or you can login to your account @ www.appjetty.com and click on My Support Tickets on your account dashboard, to get answers to your specific questions.

Customization:

If you would like to customize or discuss about additional feature for **MageMob Admin**, please write to sales@appjetty.com